Pinnacle

Parent & Student Guide to
Pinnacle Internet Viewer (PIV)

Parents: use your **ParentConnect** PIN and password (your PIN is the username). Students: use your school computer login, **but remember to type a P in front of your student ID!**

PIV provides access to teacher grade books. You can see assignment and grade information in real time, including lists of past due, current, and upcoming assignments. Additionally, you can request to receive emailed assignment and grade reports.
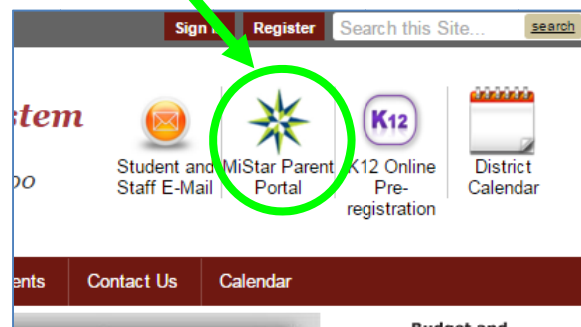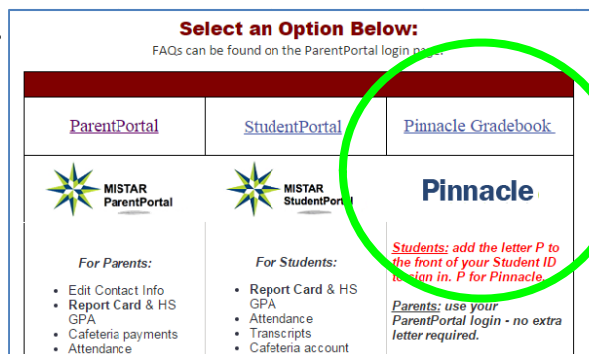
*S*igning In

1.

From the district website, click on the "Mistar ParentPortal" logo in the upper right.

Phone and tablet users: go to the "Full Site" and then either select the small "Mistar ParentPortal" title under the district name, or scroll down to the "District Partnerships" area to find the logo.

App users: open your menu area, then select ParentPortal.

2.

Next, to open the login screen, click on the Pinnacle Gradebook title or click on the blue logo beneath it.

3.

Enter your **PIN** in the *Username* field. **Students, remember to type a P in front of your ID!**

Enter your **password** in the *Password* field.

Click "Sign in"

Username

Password

Forgot Password?

Sign in

PINs and passwords are emailed to new parents shortly after enrollment. If you forgot your PIN and password, you can request to have these emailed to you by clicking on the "Need Your Login Information?" link on the *ParentPortal* login screen using the email address you have registered with the district. If you do not have an email address registered with the district, you can also request your PIN and password by sending an email to parentconnect@gpschools.org.

G*rades*

After logging in, you'll immediately see the Grades screen, which shows current course grades.

Click here to switch between your students.

Activity – Lists upcoming and missing assignments.

Grades – Brings you back to this page.

Email Subscriptions – See page 4

Click on any term grade to see your student's assignment grades in that class. See page 3

Smart Phone and Tablet users: After logging in, click here to access the menu seen on the previous page.

Pinnacleweb/Pinnacle/Grade ☐ ⋮

≡ **Great Lakes Public Schools** Sign out

Courses
Hearn, Willow

1st Nine Weeks		**2015-2016**	
01	ENGLISH 7 Brannigan, Wynona	B+ 87%	
02	SCIENCE 7TH Gothard, Eddie	C- 71%	
03	TREBLE 7 Cokley, Terisa	B 84%	
04	TEXAS HIST 7 McCabe, Amanda	B- 80%	
05	PHYS ED 7 Prewitt, Hank	A 95%	
06	MATH 7 Espey, Buffy	C 76%	
07	READING 7 Defalco, Heather	B+ 87%	

*S*tudent Assignments *(the teacher's grade book)*

Clicking on a class grade on the Grades page will take you here

MATH 7 HONORS 4   A+

1st Marking Period

| Assignments | Narrative |

Categories

⬤	Assessments 85% of grade	99 / 100	A+ 99%
⬤	Assignments 15% of grade	100 / 100	A+ 100%

Assignments

Sep 26	Integers Review Worksheet Assignments	/ 50 x0	
Sep 23	Integers and Absolute Value Worksheet Assignments	/ 25 x0	
Sep 27	Integers and Variables Worksheet Assignments	/ 29 x0	Due Today
Sep 21	Chapter 1 Quiz Assessments	99 / 100	A+ 99%
Sep 20	Chapter 1 Homework Score Assignments	100 / 100	A+ 100%
Sep 19	1-5 Worksheet Assignments	26 / 26 x0	A+ 100%

Current course grade

Category grades (optional)

Category weights (optional) toward course grade calculation.

Assignment Due Date, Title, and Category (optional)

Additionally, optional teacher comments may appear below the assignment title.

Assignment Grade and %

Points Earned / Possible Points

"x#" – indicates the Assignment weight, if different than 1.

*E*mail Subscriptions

- ❖ Reports are sent to the email address you have listed with us in ParentPortal.
- ❖ **Delivery time** for the daily scheduled reports is currently around 8:00 PM.
- ❖ If you have more than one student, each student needs to be set up individually by first selecting their name on the left, and then clicking Email Subscriptions.

Subscription Reports – sent once daily
Grade Summary Report – provides just the current course grades for each term.
Assignments Report – provides individual grades for all course assignments.

Check the boxes for the reports you want, and for which days you want to receive them.

Subscription							Home	Work	Other
☐ Grade Summary & Detail Report									
☐ Mon	☐ Tue	☐ Wed	☐ Thu	☐ Fri	☐ Sat	☐ Sun	☐	☐	☐
☐ Assignments									
☐ Mon	☐ Tue	☐ Wed	☐ Thu	☐ Fri	☐ Sat	☐ Sun	☐	☐	☐

Choose Classes		Home	Work	Other
☐ ENGLISH 7(1)	A+ / 99 ▾	☐	☐	☐
☐ SOCIAL STUDIES 7(2)	A+ / 99 ▾	☐	☐	☐
☐ SCIENCE 7(3)	A+ / 99 ▾	☐	☐	☐
☐ MATH 7(4)	A+ / 99 ▾	☐	☐	☐
☐ ART 3D(5)	A+ / 99 ▾	☐	☐	☐
☐ SPANISH INTRODUCTION(6)	A+ / 99 ▾	☐	☐	☐

Save

Make sure to click **Save** when done.

The **Home**, **Work**, and **Other** boxes refer to which email address the reports will go to.

Parents: Your ParentPortal email address is stored in the **Other** category.

Students: Your school email is stored in the **Other** category, your parent's email is stored in **Home**.

Reports sent immediately as circumstances change
Choose Classes Reports – will send a report the moment a new assignment grade is entered that causes the student's course grade to fall below the grade level you specify.

Email FAQs

What if I change my mind about which reports I want, or when I want them sent?

Click on Email Subscriptions. You'll see your previous selections you made. Make whatever changes you'd like and then click on the *Save* button.

I don't want to receive any reports anymore. How do I make them stop?

Click on Email Subscriptions. Uncheck all the report boxes, and then click on the *Save* button.

Can I receive notifications at more than one email address?

Parents: No, not at this time. Reports are sent to the email address we have listed for you in ParentPortal. You can view or change this email address by logging into ParentPortal and clicking on the *My Information* link.
Students: You can choose to have the email sent to your school email address (ID@students.gpschools.org) and/or to your parent's email address. Student email addresses are stored under "**Other**", and your parent's email address is stored under "**Home**"

Will the teacher see my message if I reply to one of these notifications?

No. Email from Pinnacle is automatically generated and sent by the Pinnacle computer. Replies to these emails do not go to the teacher or to the school building, so please make sure to email teachers by creating a new message and using the teacher's email addresses.