Setting Up Your Child's Personal Chromebook (For Parents That Use Google Family Link)

The information shared in this document was provided by "Google for Families Help". If desired, parents can initiate their own chat session to review steps on properly setting up their child's device by visiting support.google.com/families/contact/chat_new

Created by Sherry Martin, Media Specialist, 2023

The steps contained in this document demonstrate how to properly set up your child(rens) personal chromebook so the parent maintains the supervisory role of their child(rens) Google account (via Google Family Link) while eliminating the repeated need to provide a parent access code when your child uses their personal device at school.

The first step to properly set up your child's device is to Powerwash it. "Powerwash" is a Chromebook feature that erases everything on the device - like a factory reset. If there are any files saved locally (in the Downloads folder) those files will be lost.

We suggest you review the files in the devices Downloads folder to see if they need to be uploaded to Google Drive or chose to let them be deleted during powerwash. To see those files, click the Launcher Icon (circle on bottom left), then click Files and then click the Downloads folder to see files that will be lost (typically pictures).
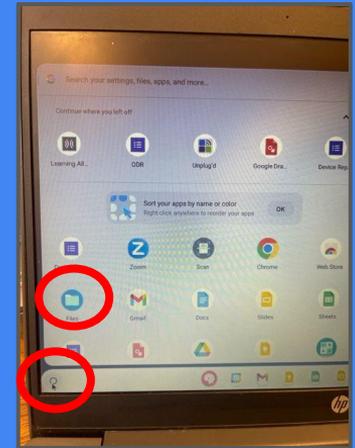
To start, begin at the "profile login screen", press and hold the following 4 keys to initiate the Powerwash process:

CTRL + ALT + SHIFT + R

The following screens will appear with options as this process runs.
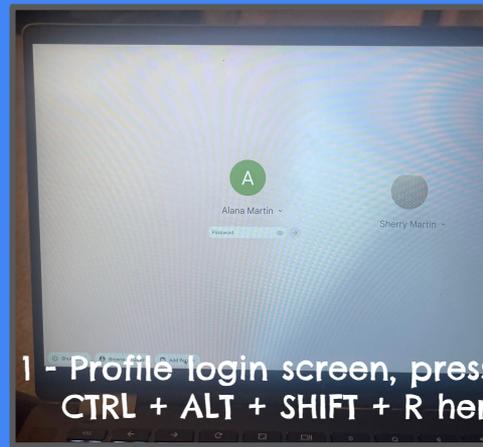
1 - Profile login screen, press CTRL + ALT + SHIFT + R here
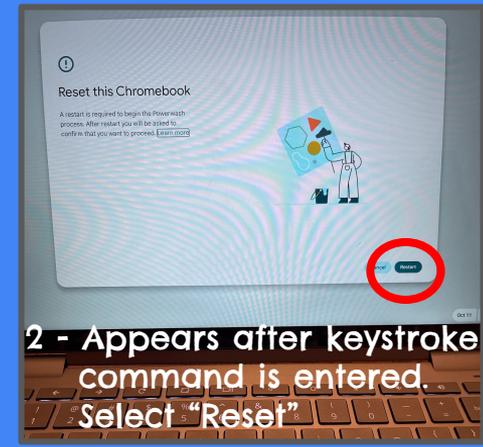
2 - Appears after keystroke command is entered. Select "Reset"
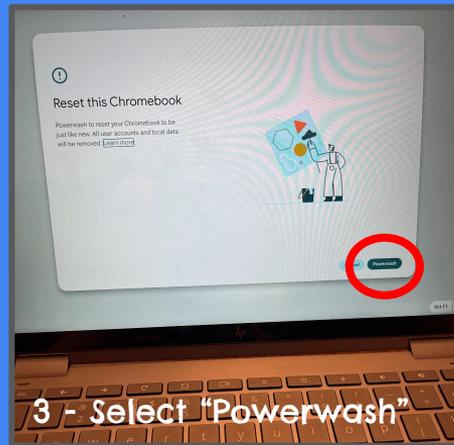
3 - Select "Powerwash"
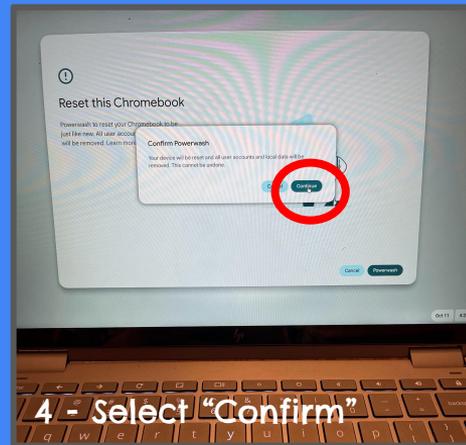
4 - Select "Confirm"
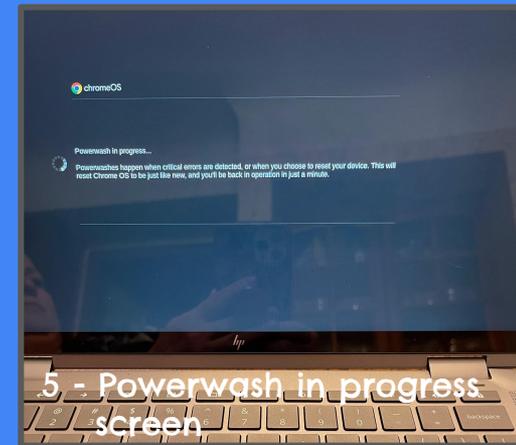
5 - Powerwash in progress screen

1 - After the powerwash is complete, you will need to BEGIN the setup process.

2 - Start with locating and logging into your home wifi network.

A screen will appear stating "Getting device ready..."

3 - When prompted to "Choose your Chromebook setup", please select "For personal use"

1 - Select "Get Started"

2 - Select your network, enter its password, and click "Connect"

3 - Select "For personal use" and click "Next"
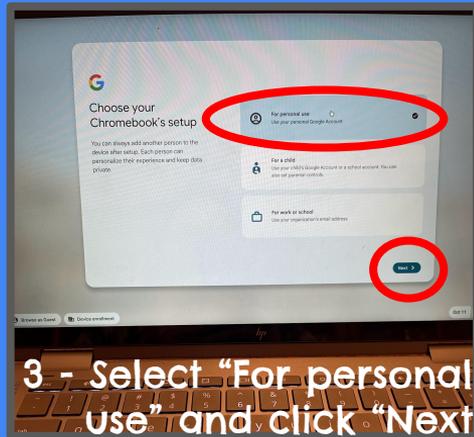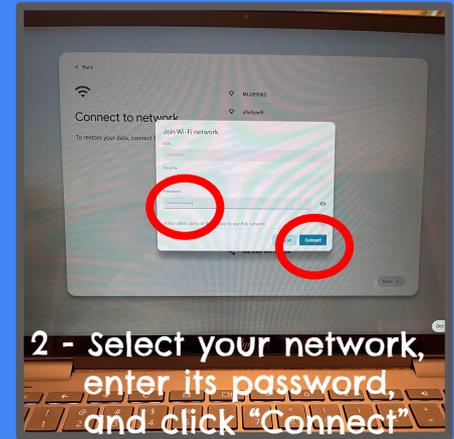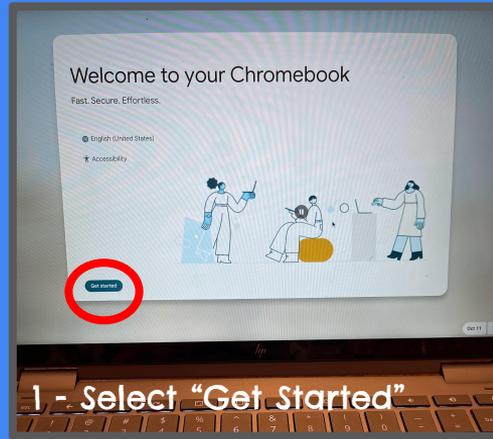
1 - The <u>first account to sign in</u> to a freshly powerwashed chromebook is the <u>Family Manager's Google Account</u> (this is the Google account that supervises Google Family Link members).

2 - Enter the GMail address of the Family Manager's Google Account followed by the password for that account.

3 - After the account loads, accept and continue the Terms and Conditions.

1 - Enter email address of Family Link Manager here

2 - Enter password of Family Link Manager's email here

3 - Select "Accept and Continue" here
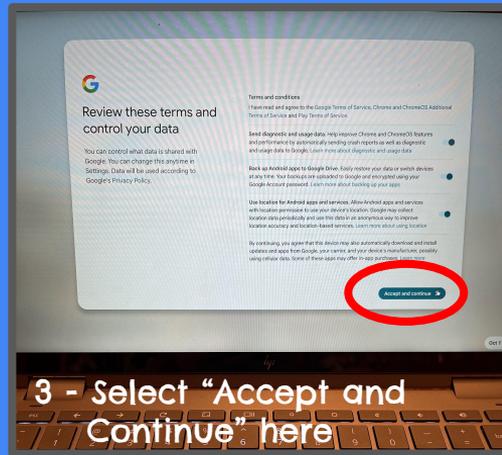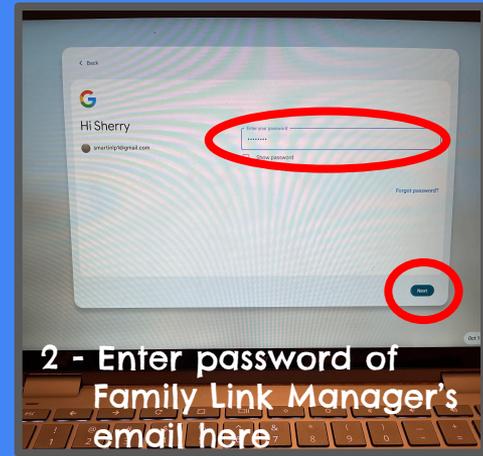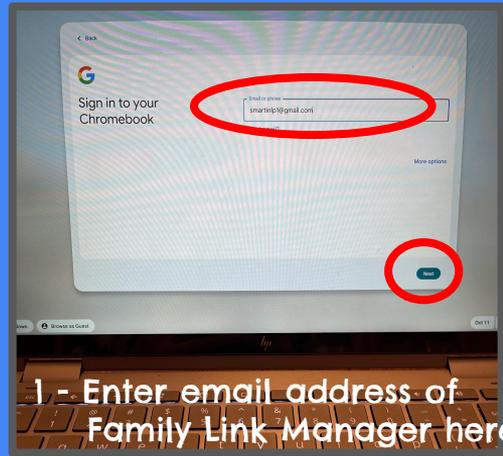
You can choose to review the setup suggestions or SKIP them.

Close the Tips & Tricks pop up window, and "Sign Out."

1 - To sign out, click the TIME on bottom right of screen, then click the POWER button, and click SIGN OUT.

You will now see 1 profile installed on the device and that is the Family Manager's Google Account.

2 - From this screen, click the "Add Person" button on the bottom left of the screen.

1 - Sign out of Google Family Manager Account

2 - Parent profile now on device. Select "Add Person" here.

Next, you will add your child's personal GMail account.

Skip to Slide 11 if you do not want to add a personal Gmail account for your child.

1 - Please be sure to select "For a child" option.

2 - Next, select "Child's Google Account" and click Next.

3 - If your child already has a personal Google Account, on the next screen, select "Sign in with a child's Google Account".

If your child does not have a personal Google Account, you can create one here by selecting "Create a Google Account for a child."
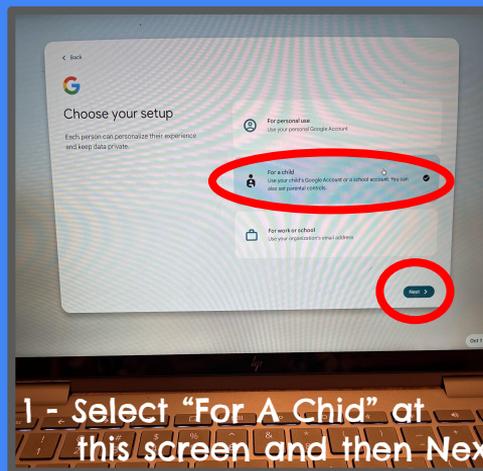
1 - Select "For A Chid" at this screen and then Next
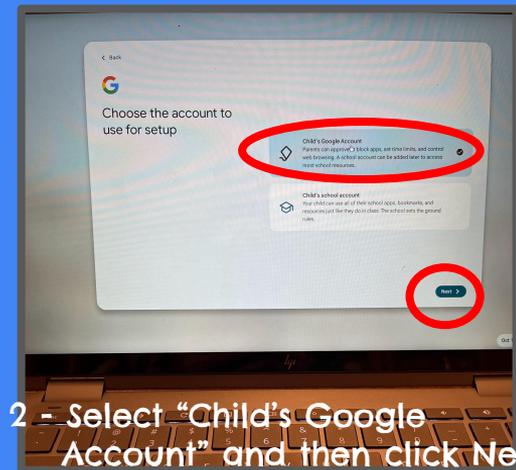
2 - Select "Child's Google Account" and then click Next
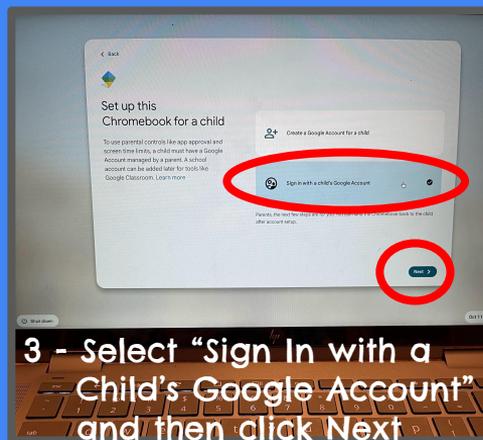
3 - Select "Sign In with a Child's Google Account" and then click Next

These directions are for a child that already has a personal Google Account.

1 - Next, sign in to your CHILD'S account by entering their personal GMail address and click Next.

2 - Enter the password for your CHILD'S personal Google Account and click Next.

3 - Select the Family Manager's Google Account (the parent account you created a profile for on slide 5).

4 - Enter the password for the Family Manager's Google Account and click Next.

1 - Enter your child's GMail address

2 - Enter your child's Google password

3 - Select parent's Family Manager email

4 - Enter parent's Family Manager password
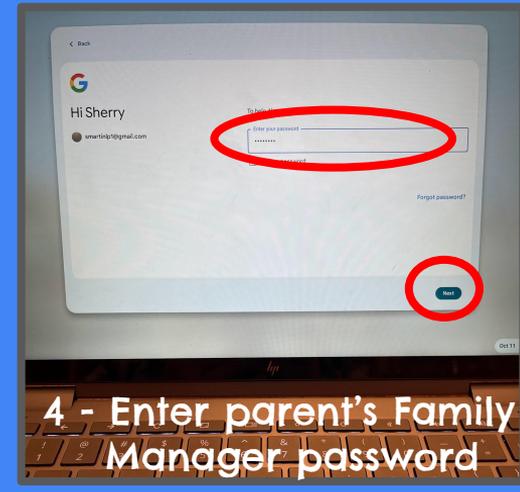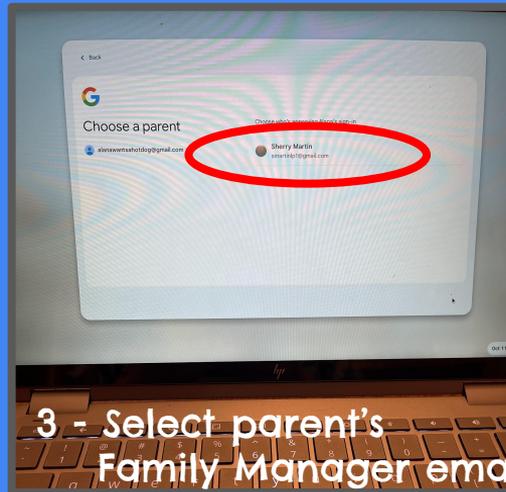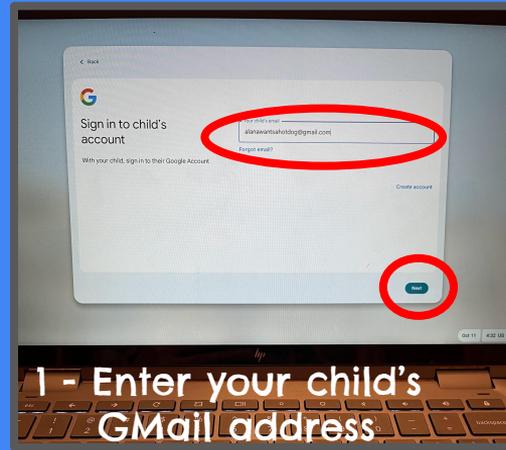
1 - Agree to the privacy terms.

2 - DO NOT choose to add a school account when prompted, simply select "Skip."

3 - On the "Review these terms and control your child's data screen, select "Agree and Continue".

4 - Select "Accept and Continue" when asked to Sync your Chromebook
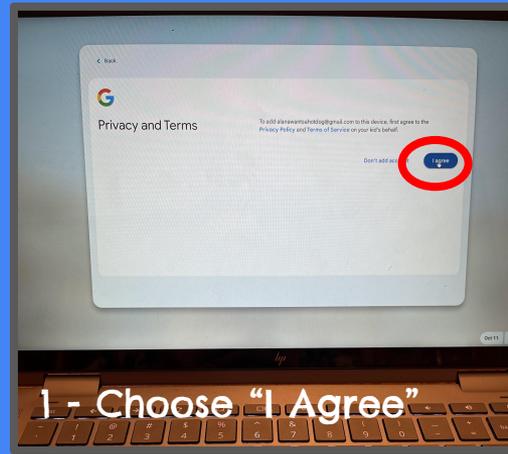
1 - Choose "I Agree"
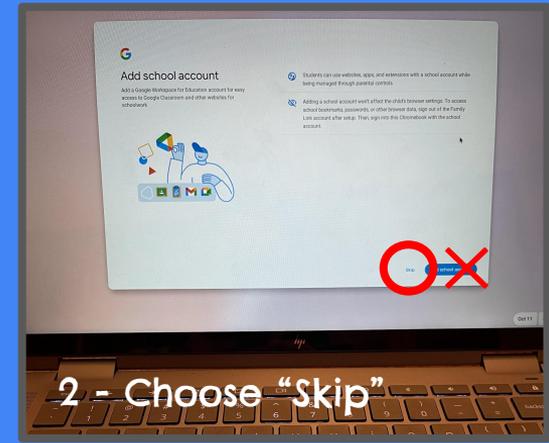
2 - Choose "Skip"
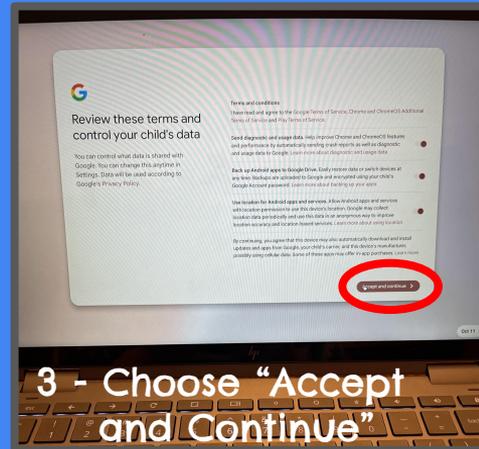
3 - Choose "Accept and Continue"
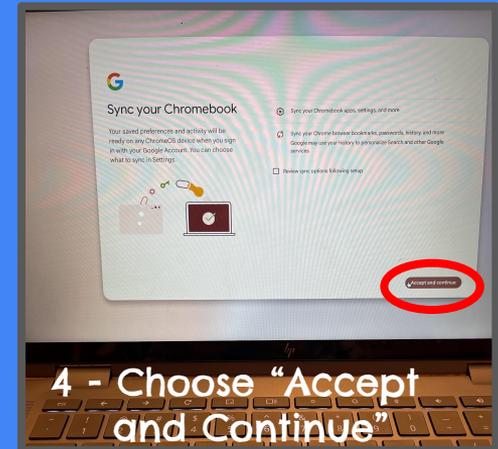
4 - Choose "Accept and Continue"

1 - It is suggested to Skip the "Unlock faster with fingerprint" option.

2 - It is also suggested to Skip the next "Choose more features to set up" options or any other options presented at this time.

3 - When the "Welcome to your Chromebook" window pops up, please close the window.

4 - Click the time on the bottom right and "Sign Out" of the account.

1 - Choose "Skip" here

2 - Choose "Skip" here

3 - Close Window

4 - Sign out
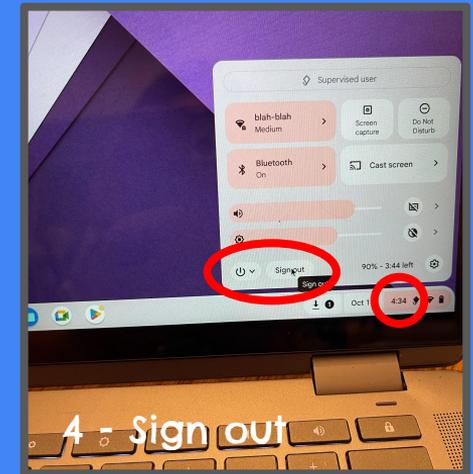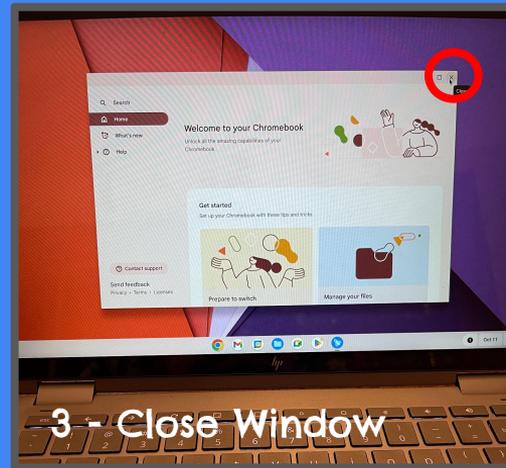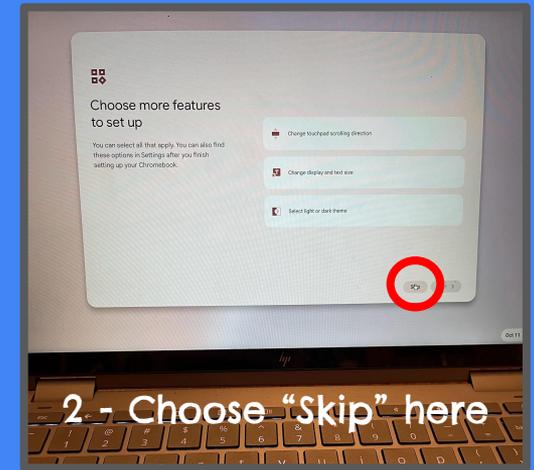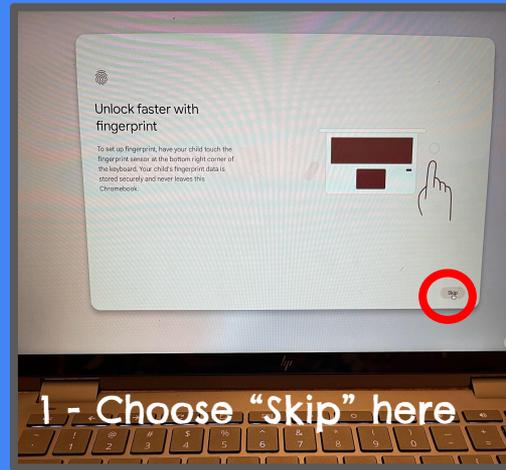
Two profiles will now be visible on the main login screen *(if you added a personal Google account for your child). Parent account is the administrator for the device.*

1 - From the main profile screen, choose "Add Person."

2 - For "Choose your setup", select "For personal use" and click Next.

3 - Enter your child's GP Google email address
    1500*****@gpschools.org

4 - On the next screen, enter your child's GPPSS username and password
    1500***** (9 numbers)
    ******** (8 characters)

1 - Choose "Add Person"

2 - Choose "For Personal Use"

3 - Enter your child's GPPSS email address

4 - Enter your child's GPPSS password
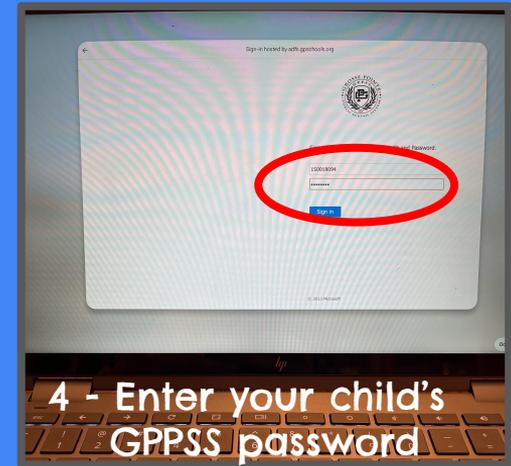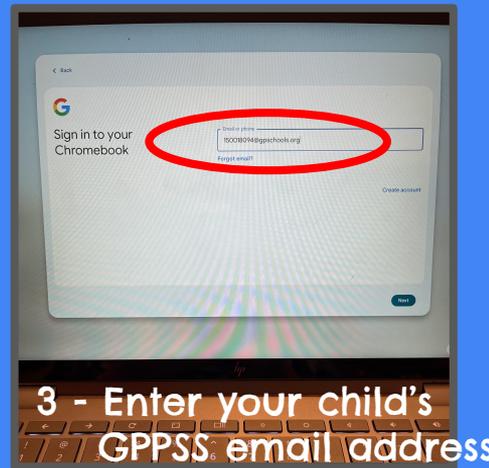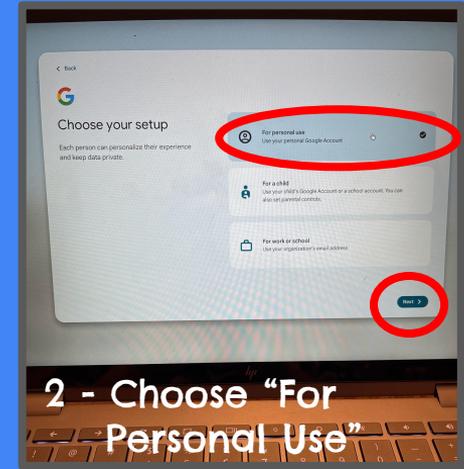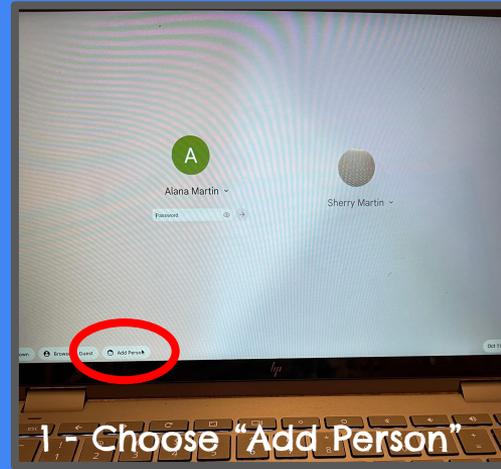
1 - Choose "Accept and continue."

2/3 - Click "Next" on the remaining screens.

4 - Finally "Sign Out" of this account.

1 - Choose "Accept and continue"

2 - Click "Next"

3 - Choose "Next" here

4 - Click "Sign Out"
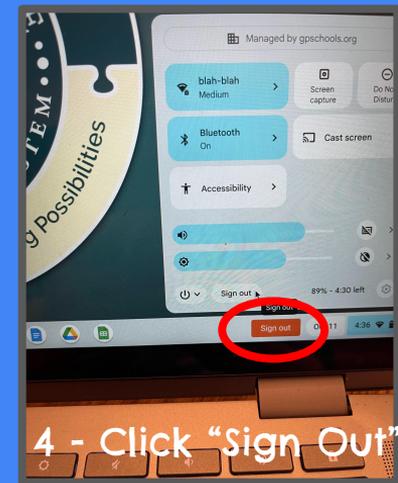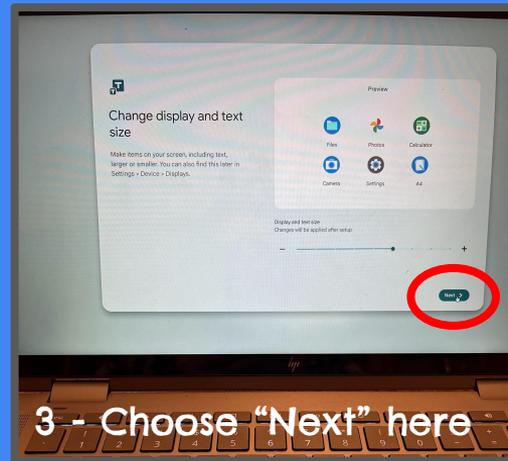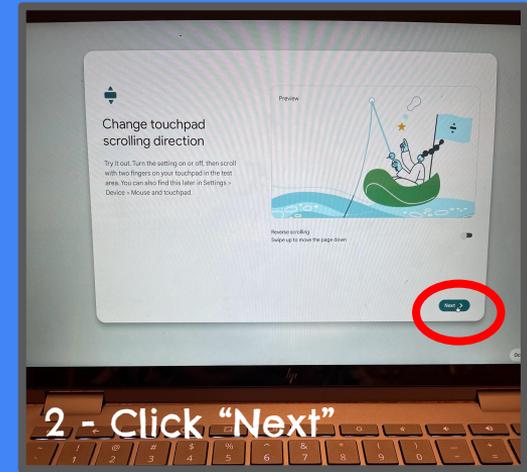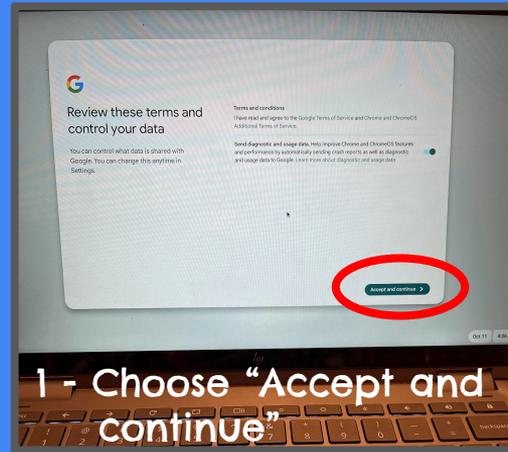
You will now have the (1) Family Manager's Google Account, (2) child's personal Google account, and (3) child's GPPSS school account all loaded on the profile page with the correct settings.

Your child's personal Google account is still supervised via Family Link.

Your child should log in with their GPPSS account when working on school assignments and when they need to print at school.

GPPSS account has a symbol on bottom right of profile image.
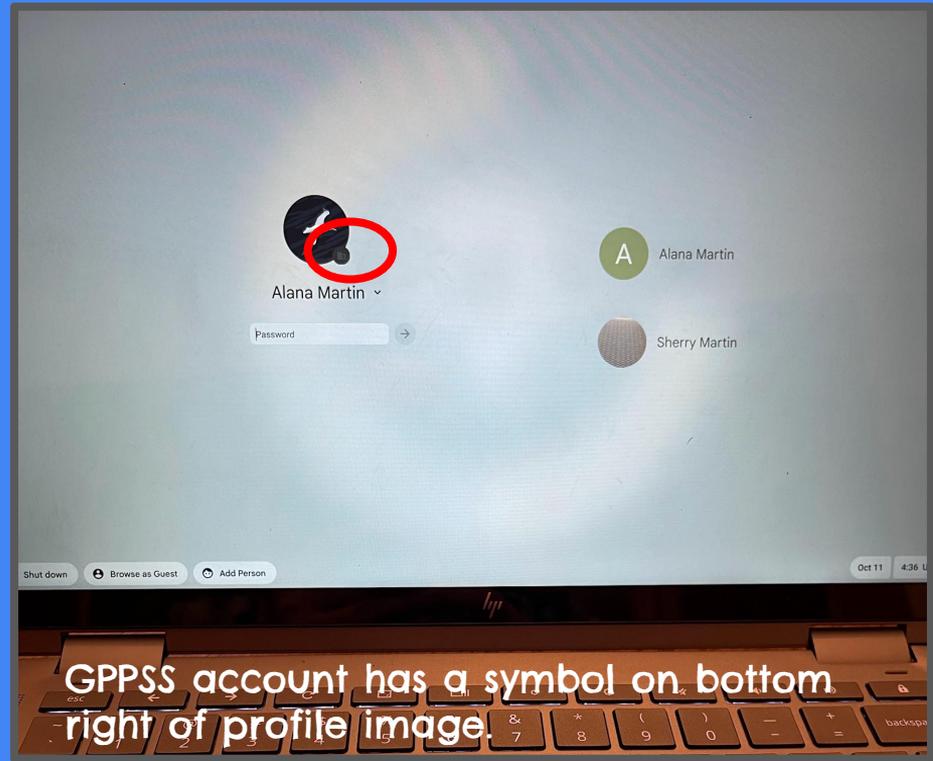
The Google Family Link app is available in the App Store and Google Play Store.

If you already have it, open the app on your mobile device.

Then click on each child to oversee their personal Google account and make selections appropriate for your family.

Your child should no longer be asked to provide a parental access code while using their device at school.