

MAIRE ELEMENTARY • Ryan Francis, Principal

OneGP - where *everyone* learns, every day

September 4, 2018

Dear Maire Families,

Welcome back to a new school year! My name is Ryan Francis, and I am so excited to be the new principal at Maire Elementary. This year we have 307 students at our school within 13 homeroom classes. We have two classes at each grade level, kindergarten through fifth grade, and we are excited to start a brand new Young 5s classroom here at Maire this year. We are so happy to have Mr. George Flora back and together with Ms. Ruth Snyder, they have made a beautiful learning environment for your kids. We welcome Ms. Shari Stoglin as our new office clerk, teamed with Mrs. Conni Karpinski, our office is ready to serve our students and families. The 2018-2019 school year is promised to be full of great memories. We all look forward to lots of learning and fun. Our #One GP pledge is *Everyone learns, Every Day* and our staff pledge is to make #MaireMoments that will last a lifetime.

Each school year we are thankful to work with our generous PTO. Please consider joining this amazing group! Through all of your generosity and kindness, PTO was able to raise enough money for a brand new playscape. To honor the Toth family, this new section of the playground has been dedicated as a way to celebrate their lives. PTO also used funds to purchase new chromebooks and iPads for students to use in their classrooms. Assemblies, field trip buses, 5th grade camp and much more are all part of our Maire Bears' quality educational experience. These "extras" that are provided by the Maire PTO, truly enhance student learning, and we are grateful!

Our staff this year has a few changes. We welcome Mrs. Danielle Miller to 3rd grade. Mrs. Miller has been at Poupard Elementary for the past 8 years and has taken several leadership roles in the district. With our new Young 5's program, we are welcoming Ms. Anne Lesha. Anne worked as a kindergarten teacher at Richard Elementary last year, and has worked incredibly hard over the summer setting up a whole new classroom. We are welcoming back so many of our wonderful specials teachers Mr. Heenan, Mrs. Hermon, Miss Kefgen, Mrs. Grattan, Ms. Zamudio and Mr. Hipple. We have some visiting specials teachers for a few classes of 5th grade: Mrs. Cathy Rapp for art, Mr. Ron Kochan for PE, and Mrs. Danielle Gostomski for library. All the teachers have spent much of their summer preparing lessons to ensure a great start for each student.

Our school thrives on our many parent, grandparent, and guardian volunteers! We look forward to seeing many of you soon, assisting in our lunchroom and playground, helping students during drop off and pick up in the parking lot, cheering on students at our Summer Bridge to Learning Carnival on September 7th, participating in our Back to School Night on Sept. 11th, and joining us at our Coney Night Family Picnic at Patterson Park on Sept. 14th. Maire's school success is dependent upon the positive relationships we continue to build between home and school. New this year, we will send out a shortened bi-weekly *Bear Bulletin* via *Smore.com* instead of monthly newsletter, so you get information more often. Looking forward to a great year!



Sincerely,

Ryan Francis

MAIRE STAFF 2018-2019

NAME	POSITION	VOICEMAIL 432-XXXX	E-MAIL
Mr. Ryan Francis	Principal	4304	francir@gpschools.org
Mrs. Conni Karpinski	Secretary	4303	karpinc@gpschools.org
Ms. Shari Stoglin	Clerk	4311	stoglis@gpschools.org
Miss Anne Lesha	Young 5	5381	leshaa@gpschools.org
Mrs. Leslie Aldrich	Kindergarten	5736	aldricl@gpschools.org
Ms. Ann-Marie Smihal	Kindergarten	5676	smihala@gpschools.org
Mrs. Michelle Hunwick	Grade 1	5435	hunwicm@gpschools.org
Mrs. Emily Rennpage	Grade 1	5674	rennpae@gpschools.org
Mrs. Amy Brauer	Grade 2	5843	brauera@gpschools.org
Ms. Sarah Neely	Grade 2	5569	neelys@gpschools.org
Mrs. Michele Maison	Grade 3	5513	maisonm@gpschools.org
Mrs. Danielle Miller	Grade 3	5673	millerd2@gpschools.org
Mr. Neal Gross	Grade 4	5401	grossn@gpschools.org
Ms. Dana Moir	Grade 4	5558	moird@gpschools.org
Mrs. Barb Davis	Grade 5	5322	davisb@gpschools.org
Mrs. Christina Pearson	Grade 5	5586	pearsoc@gpschools.org
Mr. Michael Heenan	Art	5391	heenanm@gpschools.org
Ms. Cathy Rapp	Art	5523	rappc@gpschools.org
Mrs. Carole Brozo	ERC Asst.		brozoc@gpschools.org
Ms. Caitlin Kefgen	Physical Ed	5725	kefgenc@gpschools.org
Mr. Ron Kochan	Physical Ed	5683	gostomd@gpschools.org
Mr. Glen Hipple	Vocal Music	5425	hippleg@gpschools.org
Mr. Jim Cadotte	Instrumental	5280	cadottj@gpschools.org
Mr. Dean Doss	Instrumental	5784	dossd@gpschools.org
Mr. Paul Miller	Instrumental	5665	millerp@gpschools.org
Mrs. Amy Hermon	Librarian	5596	hermona@gpschools.org
Mrs. Danielle Gostomski	Librarian	5672	gostomd@gpschools.org
Mrs. Denise Balke	Library Asst	4307	balked@gpschools.org
Ms. Rosio Zamudio	Spanish	5842	zamudir@gpschools.org
Mrs. Mandy Grattan	Spanish	5255	grattam@gpschools.org
Mrs. Michelle Kramer	Computer Lab	4347	kramerm@gpschools.org
Mrs. Dianne McPharlin	Elem. Res. Cent.	5543	mcphard@gpschools.org
Mrs. Pam Rocheleau	Social Worker	5241	rochelp@gpschools.org
Mrs. Kathleen McClanaghan	Language Arts	5530	mcclank@gpschools.org
Mrs. Karen Raska	Speech/Language	5481	raskak@gpschools.org
Dr. Heather Carroll	Psychologist	5318	carrollh@gpschools.org
Mr. George Flora	Head Engineer	4300	florag@gpschools.org
Mrs. Ruth Snyder	Night Engineer	4300	snyderr@gpschools.org

ANNUAL NOTIFICATIONS:

PUBLIC INSPECTION OF DOCUMENTS

501©(3) nonprofits must make certain documents available to the public upon request. These documents must be available at the organization's main office during regular business hours. If copies are requested, the organization can charge only a reasonable fee for copying and mailing.

- Most recent Form 990 or 990-EZ for past three years (The organization need not disclose the names of its contributors.)
- Form 1023 or 1024 (Application for tax exemption)
- Any related correspondence with the IRS

If the request is in writing, the organization has 30 days to comply. The penalty for willful failure to allow public inspection of a return or exemption application is \$1,000 for each return or application.

For more information, see the IRS website at:
www.ustreas.irs.gov

NONDISCRIMINATION

The Grosse Pointe Public School System is committed to a policy of nondiscrimination in relation to race, color, religion, or national origin (Title VI, Civil Rights Act of 1964); sex (Title IX, Educational Amendments of 1972); or handicap (Section 504, Rehabilitation Act of 1973). Policies GAAB and GAAC and Grievance regulations are available for those who believe that this policy may have been abused.

AMERICANS WITH DISABILITY ACT (ADA)

Any qualified individual with a disability who wishes to participate in services, programs, and activities conducted by the School System but needs auxiliary aids or services should contact the Department of Support Services at 313-432-3080.

THE FAMILY PRIVACY ACT

In accordance with the provisions of the Family Privacy Act of 1974, The Grosse Pointe Public School System is required to give public notice of the type of information related to students that it considers "directory information" and thus available to the general public.

It is also possible that photographs or videotape of students may be broadcast or released to newspapers, web sites, and other media sources in connection with school activities, awards, and honors.

If you do not want to have directory information, photographs, or videotaped pictures made available to the public, with the exception of random group pictures such as at a sporting event from which it would be difficult to exclude specific pictures, you may have the directory information and photographs excluded by sending a notice to:

The Department of Support Services
The Grosse Pointe Public School System
389 St. Clair
Grosse Pointe, Michigan 48230

PARENT AND STUDENT RIGHTS RELATED TO SCHOOL RECORDS

In accordance with the provisions of the Family Educational Rights and Privacy Act of 1974, eligible persons, I.E. students eighteen years of age or older or the parents of guardians of students under the age of eighteen, have the right to examine the official records of the school district which are directly related to that student.

Specifically this Act mandates the following additional rights:

1. The right to have no records released to noneligible agencies, institutions, or persons without prior consent.
2. The right to be informed of the release of records to all eligible agencies, institutions, or persons.
3. The right to challenge at any time the accuracy and fairness of student records.
4. The right of due process in matters related to student records.

Information concerning these rights is available in the Student Records Policy (JR) and related administrative procedures of the Grosse Pointe Public School System.

IMPORTANT SEPTEMBER DATES...

Friday, September 7th

Summer Bridge Learning Festival*

*students must return their completed summer packet or signed forms to participate

Tuesday, September 11th

Back to School Night
Parents only

Wednesday, September 12th

PTO Meeting 7:00 PM—Teacher's Lounge

Wednesday-Thursday, September 12 & 13

Hearing Screening—Grades Y5, K, 1,2,4
Vision Screening—Grades Y5, K, 1,3,5

Friday, September 14th

- PTO Welcome to School Picnic
6:00 PM @ Patterson Park

Monday, September 17th

Board Meeting 7:00 PM - Brownell MPR

Wednesday, September 19th

- Picture Day - 8:45 AM

Friday, September 21st

2nd Grade to U of M Environmental Center
9:30 AM - 2:00 PM

Monday, September 24th

Board Meeting 7:00 PM - Brownell MPR

BELL SCHEDULE

MONDAY

9:05 AM Entry Bell
9:10 AM AM Instruction Begins
11:56-12:44 Lunch/Recess
12:46 PM PM Instruction Begins
3:38 PM Dismissal

TUESDAY- FRIDAY

8:20 AM Entry Bell
8:25 AM AM Instruction Begins
11:36-12:24 Lunch/Recess
12:26 PM PM Instruction Begins
3:38 PM Dismissal

ATTENDANCE LINE 432-4301

Please be sure to call our attendance line at 432-4301 with all absences/late arrivals by 8:45 am. The attendance line is a dedicated line and available 24 hours/7 days a week. If you know of a future absence (trip, appointment, etc.) please let the office know with a phone call or note as soon as possible. Your cooperation will save a considerable amount of time spent calling to locate the student. We appreciate all your efforts helping us keep your children safe.

BACK TO SCHOOL NIGHT

Tuesday, September 11th

Parents, please note Back to School Night is created for parents only to receive valuable information about the school year. This evening event is not the time to hold individual conferences with the teacher. Thank you for your cooperation and understanding.

Y5 & Kindergarten Session 1	5:30-6:00
Principal/PTO Presentation	6:00-6:30
Y5 & Kindergarten Session 2	6:30-7:00
Grades 1-5 Session 1	6:30-7:00
Grades 1-5 Session 2	7:00-7:30

Session 1 & 2 are duplicate presentations to accommodate families with more than one student. You need only attend one session.

IT'S NOT EASY BEING GREEN

We are looking for volunteers who share our enthusiasm for the environment and how the Maire community interacts with it. Annually maintaining Maire's Evergreen status entails many details. These parents would assist us in planning, implementing, and reporting out to Wayne County our green school activities. Our Evergreen School status affects all the students here; aspects include recycling, energy usage and conservational work, protecting our environment, and community environmental outreach. If you can help, please contact
Emily Rennpage or Neal Gross at:

RennpaE@gpschools.org
GrossN@gpschools.org

MEDICATION

If your child needs medication, it is important that you follow these procedures:

1. Permission Form for Medication Grosse Pointe Public School System Pursuant to the MDE Model Policy for Administering Medication to Pupils at School as adopted in the Grosse Pointe Public School System, “medication” includes prescription, non-prescription and herbal medications, and includes those taken by mouth, by inhaler, those that are injectable, and those applied as drops to eyes, nose, or medications applied to the skin. For the purposes of this policy the term “physician” means any health care provider licensed by the State of Michigan to prescribe medication.
2. An adult **MUST** bring all Medication to the office in the original container. No child is allowed to keep medication with him/her during the school day. This policy was designed to keep all Maire children safe and healthy and is a Grosse Pointe School policy. All medications must be labeled clearly

Medication Prescriber/Parent Authorization Forms are available in the school office or on-line.

PICTURE DAY

Wednesday, September 19th, is Picture Day at Maire. You **must** return your picture envelope with payment the day of pictures. Preschoolers are welcome and will be photographed at 8:30 am. Picture envelopes will be distributed the week prior to the picture date. Please note students who forget their picture money may call the Kaiser office by the following day to place an order. Students that have forgotten their envelope will be given “late order” information at the camera.



KIDS CLUB KORNER

The direct phone number for Kids Club is 432-4309.

STUDENT EARLY DISMISSAL

To assure a safe, authorized pickup of children during the school day, please come to the office to sign out your child if you need to take him/her out of school between 8:25 am - 3:38 pm. The office will contact your child’s teacher and your child will be sent to the office to meet you. Students will not be called out of class before their parent has arrived and signed the student out.

*It is helpful if the parent writes a note to the teacher indicating what time the child will be picked up that day. Parents should **not** go directly to the classroom to pick up a child. Students **MUST** be picked up in the office. A child will only be released to the persons listed on his / her emergency card.*

VOLUNTEER / VISITOR INFORMATION

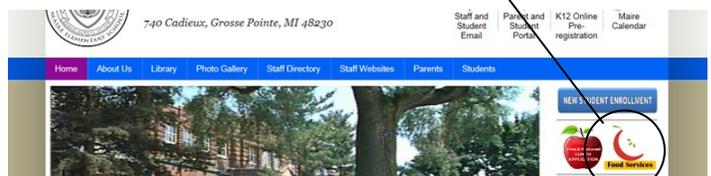
Every visitor/volunteer entering Maire during school hours MUST sign in at the office. All visitors/volunteers in the building **MUST** have a visitor badge. Wearing a badge lets staff and students know you are a safe person in our building.

All parents / visitors must enter the building through the main doors off the main parking lot (Waterloo). The Garden Door and parking lot (alley) are not for parent / visitor use. This is strictly for traveling teachers and professional deliveries. You will be asked to walk around the building. **NO EXCEPTIONS.** This includes students arriving late to school or being picked up early.

Thank you for your patience and cooperation in this matter.

LUNCH MENUS ONLINE ONLY

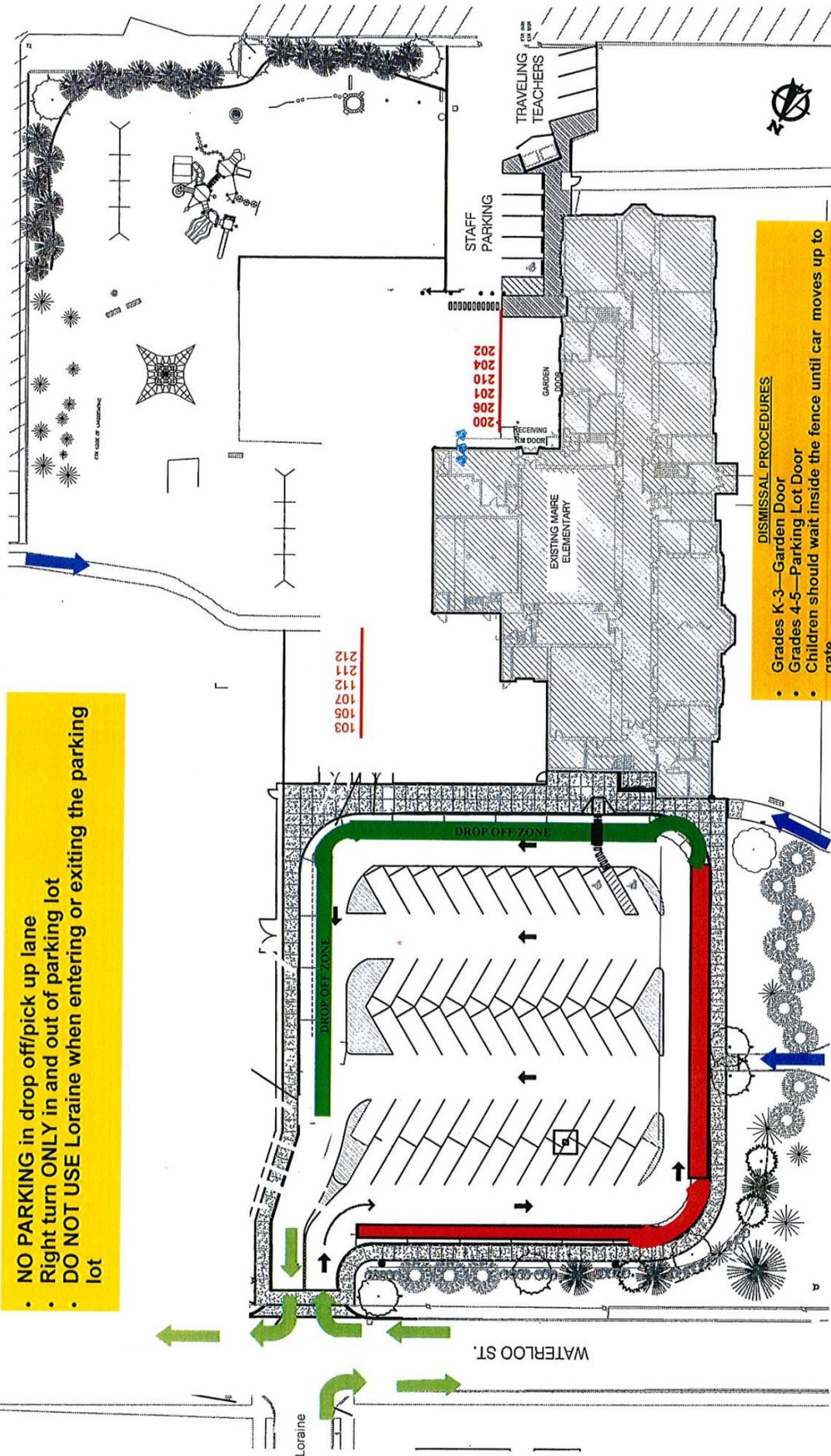
Parents, please note Chartwells (food services) will provide lunch menus on-line only beginning in October.



NOTRE DAME

Indicates student entrances

- NO PARKING in drop off/pick up lane
- Right turn ONLY in and out of parking lot
- DO NOT USE Loraine when entering or exiting the parking lot



- DISMISSAL PROCEDURES**
- Grades K-3—Garden Door
 - Grades 4-5—Parking Lot Door
 - Children should wait inside the fence until car moves up to gate
 - ALL children MUST be accompanied by an adult if walking through the parking lot

CADIEUX

PARKING LOT DROP OFF / PICK UP PROCEDURES

Please read and follow these procedures when dropping off or picking up children:

- Drop off / pick up children using the drop off / pick zone in the parking lot, pulling forward as far as possible.
- **NO PARKING** in the drop off/pick up lane. Stay in vehicles only. **DO NOT PARK AND LEAVE YOUR VEHICLE UNATTENDED.**
- Vehicles should not be stopped in the outer by-pass lane to drop off students.
- Parents **MUST** hold children's hands in parking lot. Students should never walk between cars to get to the sidewalk.
- Right turn **ONLY** in and out of the parking lot.
- Cars left unattended on Waterloo **WILL** be ticketed.
- Park cars on nearby streets if necessary and walk over to retrieve your children.
- Make sure that you and students cross at the crossing-guard corners.
- Never cross mid-block, especially at Loraine.
- Do not use the alley or Cadieux for drop off/pick up.
- Parking spots at the alley are reserved for Preschool and handicapped use.
- Try to carpool with other parents.
- Even better, encourage your children to walk or ride their bicycles to school!

PLAYGROUND RULES

GENERAL

Stay on the playground
Stay off the fences
Tag is not allowed anywhere
Students must use appropriate language
Students must wear jackets in under 60 degree weather
Throwing wood chips not allowed
Snow pants and boots must be worn in the winter months

SWINGS

One person at a time
Keep your legs from wrapping around swings
Only swing backwards and forwards
Only sitting allowed on swings

SPIDER WEBS—Grade 2 and older

No jumping off the top
No pushing or pulling others on the web climber
No bouncing the climber when others are climbing

SLIDES AND OTHER EQUIPMENT

Stay off the poles of the swing and slide equipment
Stay off the outside of the tube slides
Students must go down the slide one at a time
Students must move away from the slide immediately
Standing tricks or sliding backwards are forbidden
Students may not jump or flip from bars

SCHOOL CALENDAR



For the most up-to-date calendar information please **ALWAYS** refer to our on-line calendar. Visit our website at:

<http://gpschools.schoolwires.net/gpmaire/site/default.asp>

CLASSROOMS AFTER HOURS

Please help to remind your child to gather everything they will need from their classroom at the end of the school day. Classrooms may not be unlocked after school hours.

Please do not ask custodial/office staff to unlock a classroom for you. This causes many interruptions in the afternoon and evening work schedule of our custodial staff. We appreciate your cooperation in this matter.

HOMEWORK REQUESTS

Requests for homework assignments must be called in to the school office by 9:00 am. Homework will then be available for pick up at the end of the school day in the school office. Classrooms will not be interrupted during the school day with homework requests/pick up.

It is important to remember that many school activities involve group work, class discussions and shared learning experiences which cannot be directly translated into assignments for a student to do at home.

Pre-planned student absences should be communicated to individual teachers as well as the school office. Working together, plans will be made to ensure that schoolwork is planned and completed in a timely manner.

LOST & FOUND

The school's lost & found rack is located in the hallway across from the kindergarten rooms. Items left in the lost & found are donated to local charities throughout the school year.

SCHOOL LUNCH PROGRAM

The price of a hot lunch is \$3.10 (includes milk). Milk is \$.50. Parents are encouraged to pre-pay for lunches by putting money into their child's lunch account. You can pre-pay for lunches using PayPal online through Parent Connect with NO processing fees. Checks must be made payable to Grosse Pointe Food Services and can be dropped off in the school office.

Also, receive email alerts when your child's food service account is low through the Email Notifications option in Parent Connect.

Applications for free and reduced lunches are available on the district website under Food Services. Please fill out and return this form to school if you think you qualify for this program.



STUDENT MESSAGES

We frequently receive calls from parents who want us to get messages to their child during the school day. Please know we will not interrupt classes to get messages to students, unless of course, an urgent or emergency situation requires such action. As a result, messages to students are delivered at 11:20 am and 3:20 pm. Please help by finalizing all arrangements for lunch, after school rides/activities with your child in the morning before he or she leaves for school.

Please do not leave urgent or time-sensitive messages (voice or e-mail) for teachers during the day as they are instructing and may not retrieve the message in time.



The Maire PTO Executive Board of 2017-2018 welcomes you to Maire Elementary!

Please visit our *new* website at: <https://www.mairepto.org/>

Position	Name/Address	Phone	E-mail
President	Michelle Martin 1363 Cadieux	313-378-1277	macmartin2003@gmail.com
Past President	Lana Augspurger 11 Statford Place	248-978-6590	mairepresident@gmail.com
Vice President	Erica Johnson	720-220-6643	ericarohr@yahoo.com
Secretary	Francesca Luca	H: 313-458-7780	fluca2406@gmail.com
Treasurer	Sara Cnudde	313-244-5350	cnuddesara@gmail.com
Ways & Means	Sherry Betcher	586-215-1402	sherryd03@hotmail.com
Procurement & Acquisitions	Alisa Nelson 572 Lakeland	586-219-7333	nelsonalisa44@gmail.com
Volunteers/Special Projects	Laurie Martin	617-894-4168	laurietmartin@comcast.net
Communications Chair	Ben Roeder		roederjb@gmail.com
Hospitality	Hillary Schmitt	H: 313-885-3797 C: 313-247-5594	Mshillary2@aol.com
School Board Observers	Karl Koto	313-400-5647	karlkoto@gmail.com
PTO Council	Meghan Parent 1434 Graytone	313-320-0315	meghan.parent@gmail.com
Programming- Assemblies	Annie Stentz	206-595-4030	annabellbud@yahoo.com
Programming- Lunchtime Enrichment	Jessica Stephan	517-712-0267	jessstephan15@yahoo.com
Principal	Ryan Francis Maire School	313-432-4300	francir@gpschools.org
Historian	Amy Brauer Maire School	313-432-4300	brauera@gpschools.org
Publicity	AnnMarie Smihal Maire School	313-432-4300	smihala@gpschools.org

While you were away...



We got a new playground!

Maire Elementary School Behavior Expectations Matrix

	Classrooms	Bathrooms	Office	Lunchroom	Arrival/Dismissal	Hallways/Stairways	Recess/Playground	Technology
Be Respectful	<ul style="list-style-type: none"> Use appropriate and positive language Listen when others are speaking. Speak when you are called upon Respect others, yourself and property 	<ul style="list-style-type: none"> Respect the privacy of others Keep bathrooms clean Use indoor voice 	<ul style="list-style-type: none"> Greet staff politely Wait quietly Use "please", "thank you", and "excuse me." 	<ul style="list-style-type: none"> Use appropriate and positive language Use good manners Follow all staff directions the first time given Use indoor voice 	<ul style="list-style-type: none"> Remove all hats and hoods upon arrival Use appropriate and positive language Follow all staff directions the first time given Use indoor voice 	<ul style="list-style-type: none"> Walk quietly Use indoor voice and appropriate language Work quietly in hallways 	<ul style="list-style-type: none"> Follow all staff directions the first time given Use appropriate and positive language Be kind to others Use DeBug system 	<ul style="list-style-type: none"> Take care of laptops, Netbooks, keyboards, and all computer equipment Only use your own login Do not make changes to the computer desktop or display screen
Be Responsible	<ul style="list-style-type: none"> Be prepared Follow directions the first time they are given Take care of your personal belongings and clean up after yourself Stay on task in your work Complete and turn in your work Exit and enter in orderly lines 	<ul style="list-style-type: none"> Report problems to a staff member Flush the toilet Clean up after yourself Return to class promptly 	<ul style="list-style-type: none"> Complete your task Return to class 	<ul style="list-style-type: none"> Sit at your assigned table Raise your hand for assistance Clean up after yourself Keep all food in the cafeteria Recycle when possible 	<ul style="list-style-type: none"> Arrive on time Follow established procedures Store items in locker Line up when bell rings at designated place 	<ul style="list-style-type: none"> Go directly to destination 	<ul style="list-style-type: none"> Report problems to staff members Follow playground rules Put away equipment after use 	<ul style="list-style-type: none"> Shutdown/Logoff as instructed Return and put equipment away correctly Report any misuse of equipment
Be Safe	<ul style="list-style-type: none"> Keep hands, feet and object to yourself Walk Push in chairs 	<ul style="list-style-type: none"> Wash hands with soap and warm water 	<ul style="list-style-type: none"> Wait patiently while sitting or standing in one place 	<ul style="list-style-type: none"> Keep hands, feet and object to yourself Get permission to leave your table Walk at a safe pace Do not share food 	<ul style="list-style-type: none"> Cross at designated corners Stay on sidewalks Keep hands, feet and object to yourself Walk bikes on school property Go directly home (departure) 	<ul style="list-style-type: none"> Walk at a safe pace in a single file Keep hands, feet and object to yourself Do not open outside doors for anyone Stay to the right 	<ul style="list-style-type: none"> Enter and exit in an orderly line Keep hands, feet and objects to yourself Use games, equipment and materials properly 	<ul style="list-style-type: none"> Only work on a school computer when an adult is present Only enter approved websites Report any inappropriate files, words, or images.



PUBLICATION DISTRIBUTION DISCLAIMER

The periodic distribution of non-school related written materials does not constitute an endorsement by the School System of those materials or of the groups sponsoring them.

The Grosse Pointe Public School System

GROSSE POINTE PUBLIC SCHOOLS

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Fax: 313-432-4302

Webmaster:
KramerM@gpschools.org

On the web at <http://gpschools.schoolwires.net/gpmaire/site/default.asp>

Maire Mission Statement

The staff at Maire School, in partnership with students, parents, and community, will provide a high quality instructional program. Our purpose is to prepare students to be life-long learners and productive citizens in a dynamic society.

District Mission Statement

Promote Innovation → Maximize Potential → Embrace Community

District Vision

One GP → where everyone learns every day