

# COLLEGE APPLICATION PROCESS



All applications should be completed through NAVIANCE at: <http://connection.naviance.com/gpnhs>

1. Student enters college choices into Naviance under *Colleges I'm Thinking About* link. If a recommendation letter is needed, students should personally asks teachers.
2. Student links to applications online through Naviance. After applying, student moves college to *Colleges I'm Applying To* link. See below if using the Common Application. If needed, student requests letter of recommendation from Teacher and Counselor through Naviance.
3. Student requests transcript to be sent to all schools via Naviance.
4. **If not previously sent** Student **MUST** send test scores to all schools via  
ACT at: [www.actstudent.org](http://www.actstudent.org)  
Or SAT at: [www.collegeboard.com](http://www.collegeboard.com)
5. Student identifies their acceptances, decisions and where they will be attending in Naviance.

***If a student is using the COMMON APPLICATION They will need to follow specifics steps. Access the Common Application through Naviance, match the Common App to Naviance and follow all directions for supplements.***

