



Remote Web File Access

The web file manager allows you to remotely access files located in your H: drive, the student shared drive, the staff shared drive, and the X: drive. The web file manager is accessible on any Internet connected computer and your Apple or Android mobile device.

- 1) Type <https://fileaccess.gpschools.org> in your web browser.
- 2) Enter your normal network user ID and password.
- 3) Note: to edit documents directly in MS Office you need to have installed [Microsoft Web folders update](#) (for Windows 7, Vista, XP, 2003.)
- 4) For iOS users (iPhone, iPad):
You can install **mobile application** of this Web file manager to use on your iPhone or iPad. It allows to save site URL and credentials so you don't need to type them next time. Download application here <http://itunes.apple.com/us/app/http-commander/id561413475?mt=8>
- 5) For Android users:
You can install **mobile application** of this Web file manager to use on your Android mobile device. It allows to save site URL and credentials so you don't need to type them next time. Download application here <https://play.google.com/store/apps/details?id=com.elementit.httpcommander>
- 6) Settings for mobile application:
 - a. Name: GPPSS
 - b. Url: <https://fileaccess.gpschools.org/htcomnet>
 - c. Login: *your GPPSS user ID*
 - d. Password: *your GPPSS password*
 - e. Secure connection: set to ON (iOS only)



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Add new connection

Name:
GPPSS

Url:
<https://fileaccess.gpschools.org/htcomnet>

Store username/password on device

Login:
userid

Password:
.....

Language:
English ▾

SAVE CANCEL

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