

## **GPPSS School Age Child Care Program**

Crystal Fletcher

Director of School Age Child Care

(313) 432-3009

### **Kids Club/Mid Club Hybrid Learning Plan FAQ**

*Updated 1/4/21*

#### **Q: What is the minimum attendance requirement for Kids Club/Mid Club?**

A: Due to the current model of the GPPSS, students may register for as low as one day a week to five days a week. Once the district goes back to 100% traditional face to face learning, our three day minimum will be enacted.

**Q: What are the fees associated with Kids Club/Mid Club?** Financial liability will be assessed regularly and may result in an increase in tuition. (See [Scholarship](#) information for more details.)

A: The rates are as follows and are per child, per day-

Full Day Care (Poupard/Trombly) - \$56

AM/PM Care: \$19/day

#### **Q: Where will Kids Club/Mid Club be held?**

A: All day Kids Club will be offered at both Trombly Elementary and Poupard Elementary. AM/PM care will be offered at the following three locations:

Defer

Mason

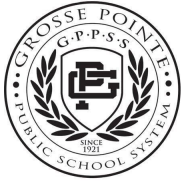
Monteith

During our current hybrid learning model, students from Parcels may enroll at Mason Kids Club, students from Brownell may enroll at Monteith Kids Club and students from Pierce may enroll at Defer Kids Club. Middle school students who are enrolled in Kids Club are responsible for walking from Kids Club to their middle school in the morning and from their (middle) school to the elementary school in which they are attending Kids Club in the afternoon.

Due to the distance to/from Brownell/Monteith, there is NO morning care for Brownell students offered at Monteith. **Students from Brownell may only attend afternoon care at Monteith if they are driven to Monteith in the afternoon.**

#### **Q: How do I enroll my student?**

A: Sign up will take place via the [Registration Form link](#). Once signed up, families will need to complete the registration forms located on our [website](#). All forms will need to be filled out and scanned to: [childcare.billing@gpschools.org](mailto:childcare.billing@gpschools.org). If you are unable to print/scan all of the registration forms, you may mail them to Kids Club/Mid Club, 20090 Morningside Dr., Grosse Pointe Woods, MI 48236 or place



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them in the white drop box near the receiving door at the above address. Please email [fletchc@gpschools.org](mailto:fletchc@gpschools.org) to notify Crystal Fletcher if you dropped paperwork off in the dropbox.

### **Q: Who is eligible to enroll in the Kids Club and Mid Club program?**

**A:** The Kids Club/Mid Club programs will accommodate any student that needs care. Should a lottery have to occur, here is the order of placement:

- Children of GPPSS Staff
- Essential Workers
- Free/Reduced Lunch Eligible Students
- Community

### **Q: How does a lottery work?**

**A:** A lottery will be held for placement. At the time of the lottery, all names will be pulled and assigned a number. Those names who do not receive a spot will form a waiting list in the order they were pulled. District families will be pulled first then essential employees.

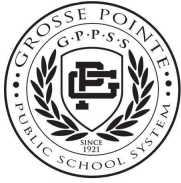
Families will be notified via the email address provided on the application. Should you have made other arrangements but received a spot, you must contact the Kids Club/Mid Club office to notify them.

### **Q: Will there be changes to the pick up and drop off routine?**

**A: Poupard/Trombly:** Yes, adults will not be allowed to enter the building beyond the check in point. At the check in point, a staff member will take your child's temperature and walk them to their classroom. At the end of the day, your child will be walked down to the check in point for pick up. Adults dropping off or picking up must wear a mask. Parents must walk their child(ren) into the building at drop off and must come into the building for pick-up. Failure to do this is a violation of state mandates and could result in being removed from the program.

**Defer/Mason/Monteith:** Yes, adults will not be able to enter the building during drop off/pick up. Please see below for more information:

- At drop off, parents will ring the bell, and a Kids Club/Mid Club staff member will meet them at the door to sign their child in.
- At pick up, parents will ring the bell, and a staff member will bring children to the door to sign them out.
- Please plan a few extra minutes into your schedule for drop off and pick up. There may be a line at the door.
- No one besides Staff is allowed to enter the building. Parents must drop off and pick up at the same location.
- Staff will be checking IDs at pick up.
- **Drop off and pick up adults will be required to wear a mask.**



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### **Q: Where do I drop off and pick up?**

**A: Poupard:** Drop off and pick up will be done at the main entrance to the building off of Lennon St. There is a circle drive where families can park. Parents must walk their student into the building. There is a buzzer if you arrive after 9am.

**Trombly:** Drop off and pick up will be done at the main entrance to the building off of Beaconsfield Ave. Parents must walk their student into the building. There is a buzzer if you arrive after 9am.

**Defer:** Students are to enter through the doors at the top of the stairs off of the back parking lot.

**Mason:** Students are to enter through the main entrance doors.

**Monteith:** Students are to enter through the receiving room doors off of the parking lot.

### **Q: How will you separate the students?**

**A: Poupard/Trombly:** Students will be placed in a cohort classroom based on grade. (Families will not be placed in the same classroom unless otherwise requested.)

**Defer/Mason/Monteith:** At this time, we are not allowing the daily enrollment to exceed 10 (ten) students.

### **Q: What is a student cohort?**

**A:** A student cohort is a consistent group of children that stay together during the school day. They do not come in contact or share space with anyone outside of their 'cohort.' Student cohorts will be used in online and hybrid phases.

### **Q: Will there be computers available for students to use for their school work? What technology is needed?**

**A:** Students will need access to a device (chromebook, laptop, desktop) with the following characteristics:

- 10" or larger screen size
- Keyboard
- Internet access
- Speakers and microphone
- Camera (built in or webcam)
- Headphones
- Login Information
- The District will follow BYOD initiative and will encourage all families to purchase their own device.
  - If a family has a financial need of a device, the District can provide one through email request to [parentconnect@gpschools.org](mailto:parentconnect@gpschools.org) or calling 313-432-3131
  - Visit [here](#) for device purchasing information.
- Parents will need to provide their child with the proper equipment to go with their device,



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materials needed for the day, along with a power cord. Child Care is not responsible if the device breaks or gets lost.

### **Q: Who will be teaching my child?**

A: A GPPSS teacher will be teaching each child remotely (virtually). Kids club staff will be able to support learning activities and help accessing the internet however, our staff are not the teacher of record and will not be teaching lessons given by the teacher. Kids Club/Mid Club staff are there to facilitate, support and guide students while learning virtually. Staff can help students get online and stay on task, but are not responsible if a student's work does not get completed. In the case of work not being done during the day, the staff in the room will discuss other options with the parent at pick up.

### **Q: Are the Kids Club/Mid Club staff familiar with Schoology in order to assist students?**

A: The Kids Club and Mid Club staff will have training on Schoology. Our Kids Club/Mid Club staff are not the teachers of record and will not be teaching lessons but will have a general understanding of the program.

### **Q. Medically, I cannot tolerate a mask. Can I drop off my child without wearing one?**

A: No, If you are unable to wear a mask, you can assign a different family member for drop off or pick up.

### **Q: Will staff and students be required to wear a mask?**

A: All staff members will be required to wear a mask while inside. All students are required to wear a mask at all times except when eating, drinking, or outside. Children will be required to provide their own mask. Homemade masks must be laundered daily and disposable masks discarded at the end of the day. Please talk with your child about wearing a mask.

### **Q. Are there scheduled times for hand washing and cleaning?**

A: Yes, frequent hand washing takes place as well as routine cleaning. Children and staff wash their hands upon entering the classroom, before/after using the restroom, before/after meal time and other times throughout the day. Materials that are used get put to the side and cleaned at the end of the day. Our maintenance staff cleans and disinfects our building throughout the day and after school.

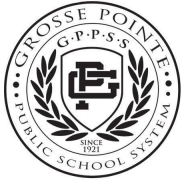
### **Q: Will students' temperatures be taken each day?**

A: **Poupard/Trombly:** Yes. Upon arrival, a staff member will take their temperature.

**Defer/Mason/Monteith:** No, temperatures will not be taken at Defer/Mason/Monteith.

### **Q: Is there any update on protocol for sick children or staff members?**

A: Please see our updated [Health Policy](#).



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### **Q: What is the criteria for the daily refund for children absent with a health reason?**

A: Children must stay home for the time allotted in the above health policy if they have symptoms of fever, diarrhea, vomiting, headache, loss of smell or taste. Days will be refunded on a case by case basis.

### **Q: How are you going to socially distance?**

A: We acknowledge that social distancing is very challenging in a child care setting. These best practices identify steps we can take to help:

- Maintain Consistent Groups
- Limit, or Eliminate, Use of Common Spaces
- Assess Drop Off and Pick Up Times
- Limit Visitors
- Promote Hygiene
- Smaller group size
- Less staff changes throughout the day/week

### **Q: Do I need to pack snacks and lunch for my child?**

A: Yes, parents will need to provide a morning and afternoon snack, along with a lunch daily. Hot lunch is not available. Please limit the amount of candy/junk food brought to school.

We are preparing to provide the safest environment possible for your child and our staff. We ask that you keep your child home if they are feeling sick. Including cough, shortness of breath, difficulty breathing, fever, chills, muscle pain, sore throat, nausea, vomiting or diarrhea. Please have a few alternate plans in the event your child cannot come or stay at school because of illness.

We will be working hard to stay healthy and safe! Please do not hesitate to call or email if you have any questions.

#### **Crystal Fletcher**

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