

GPPSS New Student Enrollment:

New student to the district, New Kindergarten students, New Young Fives

Visit the website: <http://gpschools.schoolwires.net/enrollment>

A.

Follow the steps:

Pre-enroll online: you will be asked to enter household information, student(s) and emergency contacts

B.

**After the pre-enrollment is completed, come to the
GPPSS Administration Building
389 St. Clair, Grosse Pointe**

and bring the following student documents:

1. Printed pre-enrollment sheet
2. Original birth certificate, NO exceptions
3. Immunizations records
4. Vision screening - Kindergarten and Young Fives only
5. Most recent transcript/report card (if applicable)
6. Court documents for specific instruction/restrictions for custody (if applicable)
7. Special Education information OR 504/IEP (if applicable)

C.

And Residency Documents (no copies will be accepted)

1. Proof of Michigan Residency:
ONE of the following with current address:

**Michigan Driver's License
(NOT EXPIRED)**

OR

**Michigan State ID
(NOT EXPIRED)**

Per Board Policy 5111, updated January 2018

2. Proof of Ownership:

ONE of the following:

Homeowner:

- ⇒ Current Mortgage Statement
- ⇒ Current Property Tax Bill
- ⇒ Closing Statement (less than 2 months)
- ⇒ Warranty or Quit Claim Deed (less than 2 months)

Renter:

- ⇒ Signed Current Lease
- ⇒ Landlord Affidavit (notarized with expiration date on GPPSS form)

3. Proof of Address:

TWO of the following six categories (issued within 30 days and **NOT from the same vendor**):

1. Gas/electric bill
 2. Phone bill
 3. Cable or satellite TV bill
 4. Renter's or homeowner's insurance policy
 5. Bank or credit card statement
 6. Current automobile registration or insurance policy/statement
- * No water bill**