

DEFER ELEMENTARY SCHOOL
15425 KERCHEVAL
GROSSE POINTE PARK, MI 48230
(313)432-4000

IMPORTANT PROCEDURES
2025 - 2026

Absences/Tardies/School Hours

If your child will be absent from or late arriving to school, please call the attendance line (313-432-4001) by 9:00 a.m. It is available 24 hours a day for your convenience.

Birthdays

We celebrate birthdays at Defer with birthday books and pencils! Due to the large number of student allergies, we no longer can accept any type of birthday treats including cakes, cupcakes, cookies or candy. Please save the present celebrations for home parties. **Due to confidentiality, we cannot share family addresses, phone numbers or emails. We cannot pass out birthday invitations to individual students or share email invitations.** Families may purchase a PTO Directory for contact information.

Leader in Me and Defer Dragon Codes of Cooperation

We believe all of our students are leaders and learners! We look forward to partnering with you to continue to develop the 7 Habits of Happy Kids for all students. Teachers also created Positive Behavior Intervention Support (PBIS) Codes of Cooperation to provide a respectful, responsible, and safe learning environment for everyone.

Communication Info

PARENTS

Each staff member has an email address and voice mail for easy access communication.

Please be aware that the teachers' primary responsibility during the school day is students. Therefore, please do not use email or voice mail for emergency or urgent messages; instead, phone the school office. Parents can normally expect a response from a teacher within 24 hours from email or voice mail communications.

Please remember that phones and communication devices are not allowed in elementary schools. This includes watches with text communication. Computers and tablets are made available for learning each day. GPPSS and Defer are not responsible for devices that students bring to school and are using during the day, they will be asked to leave them in their lockers or in the office for pick-up at the end of the day. If your child needs to contact you or you need to contact your child during the school day, please utilize the office to distribute messages. Thank you for your support in keeping our kids focused on learning!

SCHOOL

The "Defer Dragon's Burning News" will be emailed each week on Friday.

PARENT/CHILD

Children should be aware of the school plans before they arrive at school. We do not interrupt classrooms with messages unless it is an emergency. Any forgotten items (books, sweaters, lunches, homework) should be dropped off in the Office. Also, we do

not allow students to call home to arrange after school play dates. All students should leave the school grounds at the end of the day, unless they are registered with Kids Club, **as we do not have supervision on the playground after school.**

Kids Club

The Grosse Pointe Public School System provides a child-care service for families whose parents cannot be at home immediately before and after school. Hours for the program are 7:15-8:20 AM and 3:38-6:30 PM on days when regular school hours are in session. Parents interested in this program are asked to go to the GPPS website and click on Kids Club for information and to sign up, <https://www.gpschools.org/Page/20849>.

Lunch Program

A lunch (milk is included) may be purchased daily. Students who bring their lunch to school may purchase 2% white or chocolate milk. Please see the website for more information,

<https://menu.taherfood4life.org/en-us/schools/grossepointe/>

Microwaves are not available in the building to reheat lunches.

Medication

By State Law, Defer staff may not administer medication to children unless we have a completed form PRESCRIBED BY AND SIGNED BY THE DOCTOR. [The Medication Prescriber/Parent Authorization form](#) is linked to [K12 Pre-registration](#) or can be picked up from Defer's office. This form is also needed for over-the-counter medication. If your child has a serious medical condition that the school should be aware of (e.g. diabetes, severe allergies, reactions to bee stings, or a limitation of physical activities), please notify the school in writing immediately.

Students are NOT ALLOWED to carry or self-administer any type of medication (over-the-counter or prescription) without our medical form signed by your doctor. Medications will be kept in the office and administered to the student as necessary.

Lost and Found

Please write the name of your child on his/her belongings including: jackets, sweaters, coats, gloves, hats, shoes/boots and lunch boxes – for a quick recovery and return to your child. LUNCH BOXES SHOULD HAVE NAME WRITTEN ON THE INSIDE OF THE BOX. Please mark paper lunch bags and student backpack in the same manner.

Bike Safety

We love to see students riding their bikes or walking to school. Students must walk their bikes once on school property. All students should lock up their bikes at the bike racks for safety reasons.